

Kirkby Mallory, Peckleton and Stapleton Parish Council



Minutes of the Full Council meeting held on Tuesday 25th February 2025
at Stapleton Village Hall at 7.30pm

Present Parish Councillors

Cllr A Porter (S) Chair,
Cllr M Hill (P) Vice-Chair
Cllr S Sykes (P)
Cllr F Barson (KM)

Clerk: Roz Ward

Borough & County Councillors: Cllr Joyce Crooks

Public in Attendance: Two

24/190 Welcome/Apologies for Absence

Apologies were received and accepted from Cllr Newbury-Smith and Cllr Gerrard.

24/191 Declarations by Members of Pecuniary and Non-Pecuniary Interests (in relation to Agenda items) including requests for dispensations.

No declarations were received.

24/192 To approve and sign the minutes of the meeting held on 21st January 2025

RESOLVED: The minutes of the last meeting were reviewed, approved and signed as a true record.

24/193 To receive reports from Borough and County Councillors.

A report was received from Borough Councillors prior to the meeting.

Cllr Joyce Crooks updated members on the white paper devolution reorganisation plans to a Unitary Council. HBBC are bidding for a South Leicestershire Unitary option and the closing date for the bid is 21st March 2025. The finalising of the new local plan will be delayed until a decision has been made.

Cllr Crooks was also asked about prevention of fly-tipping and suggested a covert camera installation, the clerk will contact HBBC to discuss the options.

24/194 Parishioners Question Time (20 minutes are set aside for Parishioners to raise issues and ask questions, restricted to 3 minutes per person).

Two members of the public were in attendance.

One resident advised that the KM Schoolroom has a potential buyer, a resident is currently negotiating contracts for the purchase, with the understanding that the schoolroom is leased and charitable work will continue. Members were pleased and wished them well.

24/195 Situation Updates, to receive updates and consider any necessary actions on the following items:

24/195.1 Crime Statistics – to note the latest reports for December 2024.

Council noted the following details:

Stapleton

1 x vehicle crime – School Lane
 2 x vehicle crime – St Martins
Kirkby Mallory
 1 x violence/sexual offence – Stapleton Lane
 1 x vehicle crime – Stapleton Lane
 1 x anti-social behaviour – Church Road
 1 x violence/sexual offence – Preston Close
Peckleton
 None

24/195.2 Playground inspections – to note the monthly inspection reports and consider any actions arising from them.

RESOLVED: Members noted the monthly reports and the clerk updated the reports from the mole man.

24/195.3 Traffic calming/MVAS Installation

RESOLVED: MVAS for Kirkby Mallory – The pole have been installed and Coeval Ltd have confirmed the units are ready to be fitted, and the clerk awaits an install date asap.

24/195.4 Kirkby Mallory Information Board – to receive an update

RESOLVED: Members agreed the final design by Cllr Barson and along with the clerk will liaise with the graphic designer to get it completed before year end, due to the grant funding payment. Members agreed the physical information board design with Door 6 Ltd (the original contractor from the grant application) at the costs of £ 1087 plus vat. Cllr Barson is confirming copyright permissions.

24/195.5 Old School Room, Kirkby Mallory – to receive an update

Update given in public participation

24/196 Finance

24/196.1 To review and approve the Bank Reconciliations for January 2025

RESOLVED: Members were advised that due to the failure in the current finance software, the monthly figures will be available at the March meeting once the new software has been installed and updated.

24/196.2 Bill Payment list – to approve the list for February 2025

RESOLVED: Members approved payments.

BILL PAYMENT LISTING - FEBRUARY 2025

DATE	METHOD	PAYEE	DESCRIPTION	NET	VAT	AMOUNT
25.2.	BACS	R WARD	SALARY (DEC)	643.24	£0.00	643.24
25.2.	BACS	HMRC	PAYE/NI	163.80	£0.00	163.80
25.2.	BACS	M SMITH	PLAYAREA INSPECTIONS	45.00	£0.00	45.00
25.2.	BACS	M SMITH	NEW GOAL NETS FITTING	60.00	£0.00	60.00
25.2.	BACS	M SMITH	NEW BASKETBALL BOARD	70.00	£0.00	70.00
25.2.	BACS	M SMITH	PICKET FENCE REPAIR	165.00	£0.00	165.00
25.2.	BACS	CUTTLEFISH	EMAIL MIGRATION	138.30	£27.66	165.96
25.2.	BACS	R WARD	HP INSTANT INK	42.47	£8.49	50.96
25.2.	BACS	R WARD	EXPENSES	147.14	£13.00	160.14
25.2.	BACS	JUST RACKETS	BASKETBALL BACK BOARD	316.64	£63.33	379.97

25.2.	BACS	NUNEATON SIGNS	NOTICEBOARDS LABELS	57.00	£11.40	68.40
25.2.	BACS	SCRIBE (STARBOARD)	FINANCE PACKAGE	719.00	£143.80	862.80
25.2.	BACS	LEICS COUNCIL	STREET LIGHTING	2,200.66	£440.13	2640.79
25.2.	BACS	DOOR 6 LTD	INFO BOARD	1,087.00	£217.40	1304.40
25.2	BACS	BARRY HIBBERD	NEWSLETTER DELIVERY	120.00	£0.00	120.00
25.2.	BACS	STAPLETON VH	HALL HIRE	25.00	£0.00	25.00
				6,000.25	925.21	6925.46
10.2.	DD	NEST	STAFF PENSION			20.93
23.2	DD	EE	MOBILE PHONE			22.80
28.2	DD	UNITY BANK	BANK CHARGES			6.00
						49.73
						6975.19

INCOME

3.2	DD	CCLA	INTEREST			161.42
6.2.	Refund	NEST	OVERPAYMENT (JAN 25)			35.49
28.1	Cheque	NATIONAL GRID	WAYLEAVE Inc charges			33.29
						230.20

- 24/196.3 To agree 2 councillors to authorise the online payment of the accounts listed in the above.**
RESOLVED: Cllr A Porter and Cllr F Barson agreed to process the online authorisations on Unity Trust Bank.
- 24/196.4 To note quarterly report**
RESOLVED: Members were advised that due to the failure in the current finance software, the quarterly figures will be available at the March meeting once the new software has been installed and updated.
- 24/196.5 To update and consider parish accounts software**
RESOLVED: Members agreed that they would proceed with the new scribe finance package immediately at the cost of £719 including set up fee. The clerk has experience with the software package and plans to prepare the full years accounts once set up. The old software has served the council well for 8 years and they thanked Kevin Gordon for his efforts but he agreed it was time for a new system.
- 24/196.6 To review the cashflow forecast and agree any transfers.**
RESOLVED: The clerk advised that a transfer of £9000 is required to cover VAS costs, electricity fee and information board and bin cleansing.
- 24/196.7 To update on the PCIF grant towards the potential purchase of a slide for KM recreation ground**
No update has been received.
- 24.196.8 To agree a method for approving PCIF grant applications by community groups**
No applications have been received
- 24.196.9 To consider the purchase of a new laptop**
RESOLVED: Cllr Newbury-Smith has been donated a laptop from his employer as a replacement for the clerk, the funds will be used towards the finance package.
- 24.196.10 To agree the 2025 Financial Regulations**
RESOLVED: Members were given an updated copy of the Financial Regulations and these were agreed by all and signed by Chair.

24.196.11 To agree the 2025 Standing Orders

RESOLVED: Members were given an updated copy of the Standing Orders and these were agreed by all and signed by Chair.

24.196.12 To agree purchasing a litter picking sign

RESOLVED: Members agreed to purchase a litter picking signs for £26.50 from Safety Signs Ltd.

24/197 Planning

24/01061/CONDIT – Land East of Archers Lane, Peckleton – Application for vary condition 6 (change of use from agricultural to secure dog walking paddock – No objections but noted that the information given was misleading.

25/00056/HOU – 5 Desford Lane, Kirkby Mallory – Two storey side and rear extension and single storey front extension – No objections

25/00078/FUL – Island Lane Farm, Ashby Road, Stapleton – New showroom facility with office space No objections but wish to note the Highways implications of the access into the site opposite a busy junction.

24/198 Correspondence (for information only)

Members noted the email regarding the goal nets which following research, the clerk confirmed, no parishes have experienced any animals being harmed and the net size has been reduced to 100mm at manufacturing to help with safety issues.

Members noted the further correspondence from a resident regarding the Stapleton recreation grounds gated access, path and play area fencing. It was discussed that the self closing gate should allow sufficient time to enter, the members agreed that some form of path and play area fencing are good projects for the future and to explore available funding options.

Members noted the Family Music Festival at Bradshaw Farm on 17th-20th July 2025.

Members noted the emergency road closure for Desford Lane, Kirkby Mallory from 17th February for up to 21 days for STW works.

Members noted the resurfacing works at Peckleton Lane/High Street, Desford over 4 weekends starting 28th February 2025.

Members noted the road closure of Archers Lane, Peckleton for National Grid installation from 10th March for 6 days.

24/199 To update on the The Stan Pitt Award 2025.

RESOLVED: The clerk confirmed the posters, website and newsletter have all been updated, there is free advertising in The Graphic. Stan Pitts daughter has confirmed attendance.

24/200 To update on the .gov.uk emails.

RESOLVED: Members have received their new .gov email addresses, awaiting all members to confirm they have signed on, the website address has also been updated.

clerk@kmpps-pc.gov.uk
ssykes@kmpps-pc.gov.uk
markdhill@kmpps-pc.gov.uk

jnewburysmith@kmpps-pc.gov.uk
fbarson@kmpps-pc.gov.uk
cgerrard@kmpps-pc.gov.uk
aporter@kmpps-pc.gov.uk

- 24/201 To receive update on the community Speedwatch**
RESOLVED: Members were advised that the speedwatch service will not be offered as the A447 is currently a police enforcement area so are unable to run two schemes at the same time.
- 24/202 To consider clearance work at Peckleton common**
RESOLVED: Members were given the pricing options from HBBC for the clearance of the area, which was £72.73ph for 2 men and a vehicle. It was agreed that a community group would organise the waste into piles near the road for ease of collection from the HBBC team which they expect would take 2 hours. Cameras have been on site and confirmed no animals are using the structures.
- 24/203 To update on the new trees from the LCC community orchard scheme**
RESOLVED: Members were updated on the 10 free fruit trees and sundries supplied by LCC. Following a clerk's site visit, they will be planted at the parish field next to the church. The clerk sent a report to members about improvement to the site which will become a project.
- 24/204 To note the fly-tipping issues in Peckleton**
The item was discussed with Cllr Crooks at the beginning of the meeting and the clerk will contact HBBC to organise camera installation.
- 24/205 Clerks Report – to note the content.**
1. The HBBC annual rural conference is taking place on 13th March 2025 at Mythe Barn – Chair and clerk are attending.
 2. Desford PC have agreed to look into replacing the small dog bin with a large one to help useage.
 3. Cllr Sykes has confirmed attendance at the public meeting with Dr Luke Evans MP on 14th March and Cllr Barton sent his comments to Dr Evans directly.
 4. Invitations for nominations to attend the Buckingham Palace Garden Party on 7th May 2025 are requested.
 5. Cllr Robin Weller-Jones is holding a civil service on 2nd March at 1pm for anyone wishing to attend.
 6. The clerk has sent a letter to the solar farm provider (NextPower) regarding the agreement signed in 2020, requesting an update.
 7. Media statement was issued to members regarding the move to Unitary status.
 8. The clerk has chased for the replacement bin next to the Nags Head public house.
- 24/206 Members Exchange – for information and suggestion of future agenda items only.**
No issues were raised.
- 24/207 Date of Next Meeting:**
Tuesday 18th March at 7.30pm at Kirkby Mallory Schoolroom.

Meeting closed at 8.35pm

Signed: _____

Date: _____