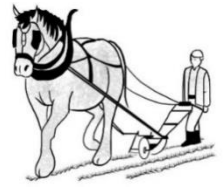


Kirkby Mallory, Peckleton and Stapleton Parish Council



Minutes of KMPS Parish Council meeting held on Tuesday 27th August 2024 at Stapleton Village Hall

Present: Cllr Porter (S) Chair, Cllr Newbury Smith (KM), Cllr Barson (KM)

24/120 Welcome/Apologies for Absence

Apologies were received from Cllr Gerrard, Cllr Sykes, Cllr Hill and Clerk to the Council A Stretton

24/121 Declarations by Members of Pecuniary and Non-Pecuniary Interests (in relation to Agenda items) including requests for dispensations.

None

24/122 To approve and sign the minutes of the meeting held on 20th August 2024.

RESOLVED: The minutes of the meeting on 20 August 2024 were not yet available and they would be included for approval at the Council Meeting on 17 September 2024.

24/123 As the following items will consider matters related to the employment of staff, a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

RESOLVED: Proposed by Cllr Porter and agreed by all.

24/124 To note the resignation of the Clerk/RFO.

The Staffing Committee advised that the Clerk had submitted her resignation on 21 August 2024 and that she had agreed to work her notice period and to assist with the induction of the new Clerk.

RESOLVED: It was agreed that her final day of work would be 13 November 2024.

Council instructed the Chairman to write and thank the Clerk for her significant contribution to the Council over the past seven years.

24/125 To consider a report from the Staffing Committee and agree next steps, including to approve an advert for the recruitment of a Clerk/RFO.

RESOLVED: The recommendations from the Staffing Committee were approved.

It was agreed that the post would be advertised at £11.62- £15.75 per hour (dependent on qualifications and experience), 12 hours per week plus working from home allowance, expenses and a contributory pension scheme. It was proposed and agreed to advertise the vacancy in both editions of the Graphic Magazine at £80 per quarter page and other appropriate free websites as advised by the Staffing Committee.

It was agreed that the Clerk should be asked to investigate locum clerks and to report to the next Staffing Committee.

The Chairman agreed to be responsible for notifying NEST and payroll bureau.

24/126 Members Exchange – for information and suggestion of future agenda items only.

None

24/127 Date of Next Meeting: Tuesday 17th September at Peckleton Village Hall.