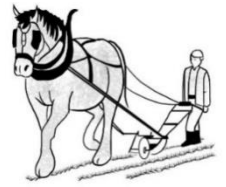


Kirkby Mallory, Peckleton and Stapleton Parish Council



Councillors Summons and Public Notice of meeting to be held
on Tuesday 19th November 2024, 7.30pm at Kirkby Mallory Old School Room

MEETING OF THE PARISH COUNCIL

NOVEMBER 2024

AGENDA

1. Welcome/Apologies for Absence
2. Declarations by Members of Pecuniary and Non-Pecuniary Interests (in relation to Agenda items) including requests for dispensations.
3. To approve and sign the minutes of the meeting held on 29th October 2024.
4. To receive reports from Borough and County Councillors.
5. Parishioners Question Time (20 minutes are set aside for Parishioners to raise issues and ask questions, restricted to 3 minutes per person).
6. Situation Updates, to receive updates and consider any necessary actions on the following items:
 - 6.1. Crime Statistics – to note the latest reports for September 2024.
 - 6.2. Playground inspections – to note the monthly inspection reports and consider any actions arising from them.
 - 6.3. Traffic calming – to receive an update on conversations with LCC Highways and other traffic related matters in the parish. To sign Memorandum of Understanding for LCC installation of poles for MVAS.
 - 6.4. Peckleton Village Hall – damp issues - to receive an update.
 - 6.5. Kirkby Mallory Information Board – to receive an update.
 - 6.6. Old School Room, Kirkby Mallory – to receive an update and decide next steps.
7. Finance
 - 7.1. To review and approve the Bank Reconciliations for October 2024.
 - 7.2. Bill Payment list – to approve the list for November 2024.
 - 7.3. To agree 2 councillors to authorise the online payment of the accounts listed in the above.
 - 7.4. To review the cashflow forecast and agree any transfers.
 - 7.5. To consider arrangements for the budget for financial year 2025/2026 and to consider applying for a PCIF grant towards the potential purchase of a slide for KM recreation ground.
 - 7.6. To review and amend the bank mandate.
 - 7.7. To consider setting up an HP instant ink account.
 - 7.8. To consider the purchase of an extra battery for the MVAS.
 - 7.9. To consider a request for an additional bin in Peckleton.

7.10. To consider arrangements for the payment of invoices in December.

7.11. To agree a method for approving PCIF grant applications by community groups

8. Planning

To consider the following planning applications and any received since the publication of this agenda.

8.1 24/01022/FUL Installation of cess tank within the Test Yard at Caterpillar UK Ltd Peckleton Lane Desford.

9. Correspondence (for information only)

9.1. Email from a parishioner re fly tipping in Stapleton.

10. To consider arrangements and dates for the Stan Pitt Award and issuing a Parish Council newsletter in early 2025

11. To consider the purchase of .gov.uk website and email addresses for clerk and councillors.

12. As the following items will consider matters related to the employment of staff, a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

13. Staffing – to approve the appointment of the new Clerk/RFO, approve salary levels and pension.

14. Clerks Report – to note the content.

15. Members Exchange – for information and suggestion of future agenda items only.

16. Date of Next Meeting: Tuesday 21st January 2024 at Peckleton Village Hall

**Parishioners of Kirkby Mallory, Peckleton and Stapleton are welcome
to attend meetings of the Parish Council.**

**Councillors are very pleased to hear from you and welcome participation during
Parishioner's Question Time.**

**Parishioner's Question Time is limited by Standing Orders and is the only time at which
members of the public may participate in the meeting.**